

SANTA CLARA
C A L I F O R N I A



October 25, 2011

Rachel Stewart
Manager, Corporate Records
SanDisk Corporation Mailstop: 113
601 McCarthy Boulevard
Milpitas, CA 95035

Dear Rachel,

Thank you for all your hard work putting together Senior Shred Day. I appreciate your patience and flexibility with the process. You did a wonderful job coordinating dates, paperwork, publicity, and volunteers.

I also want to thank you for providing a presentation at our Lunch Meet. The information you shared was well received by our seniors, who were excited at the prospect of having their clutter cleared in a secure way. We are keeping a supply of the retention information in our library area to assist those who have questions regarding the documents they can dispose of, those they should keep, and how to safely store them.

The bins you provided prior to Senior Shred Day gave many of our participants a chance to drop off their papers at a time that was convenient to them. I saw many people using the bins.

I, along with all our Senior Center Staff, appreciate all it took to make this a reality. It was very successful and our seniors truly appreciated it.

Thank you and the Silicon Valley Chapter of ARMA for your dedication to our seniors and a wonderful Senior Shred Day event.

Sincerely,

A handwritten signature in cursive script that reads "Susan Bates".

Susan Bates
Resource Specialist

